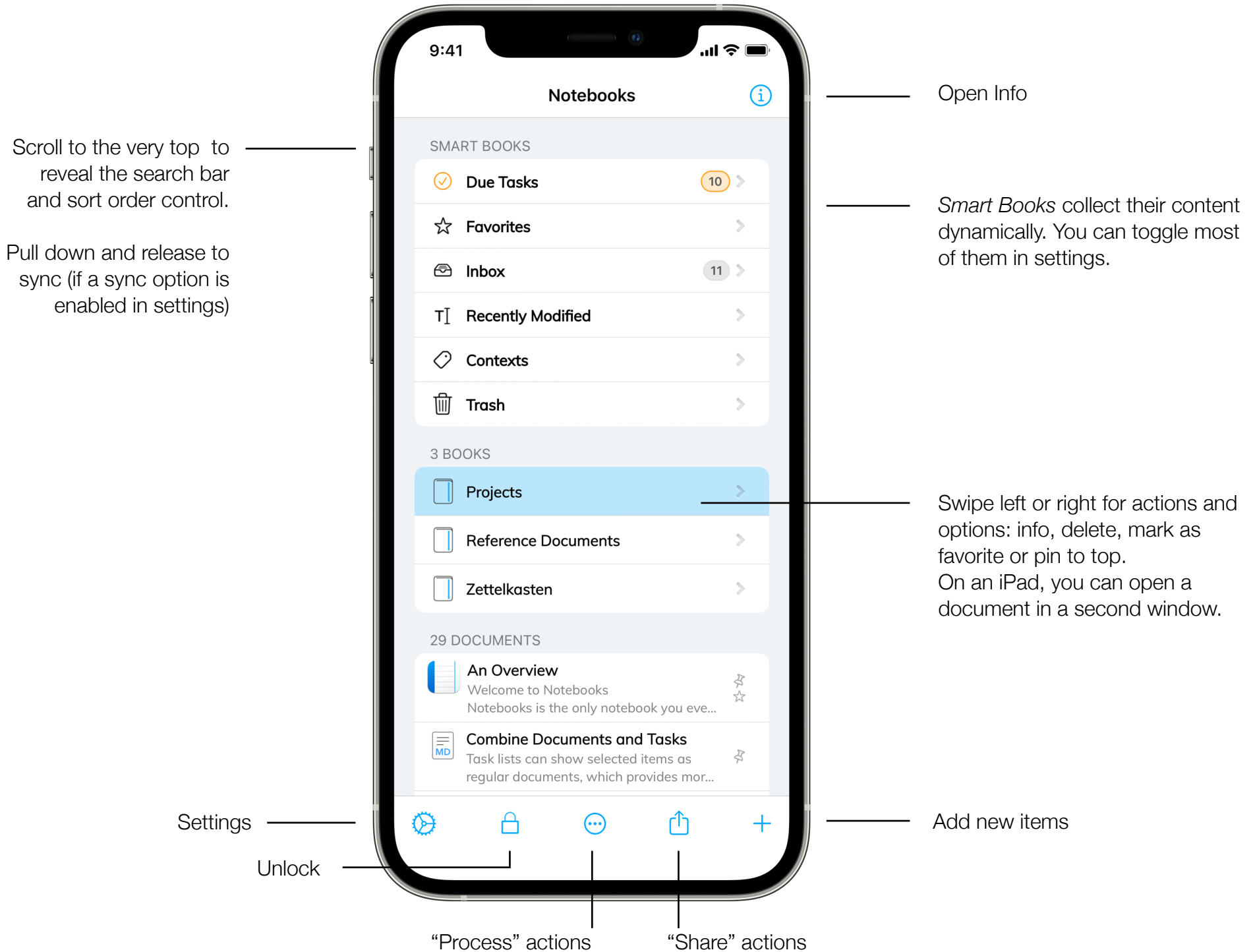


# Notebooks for iPhone and iPad



# Book View



# Task Lists

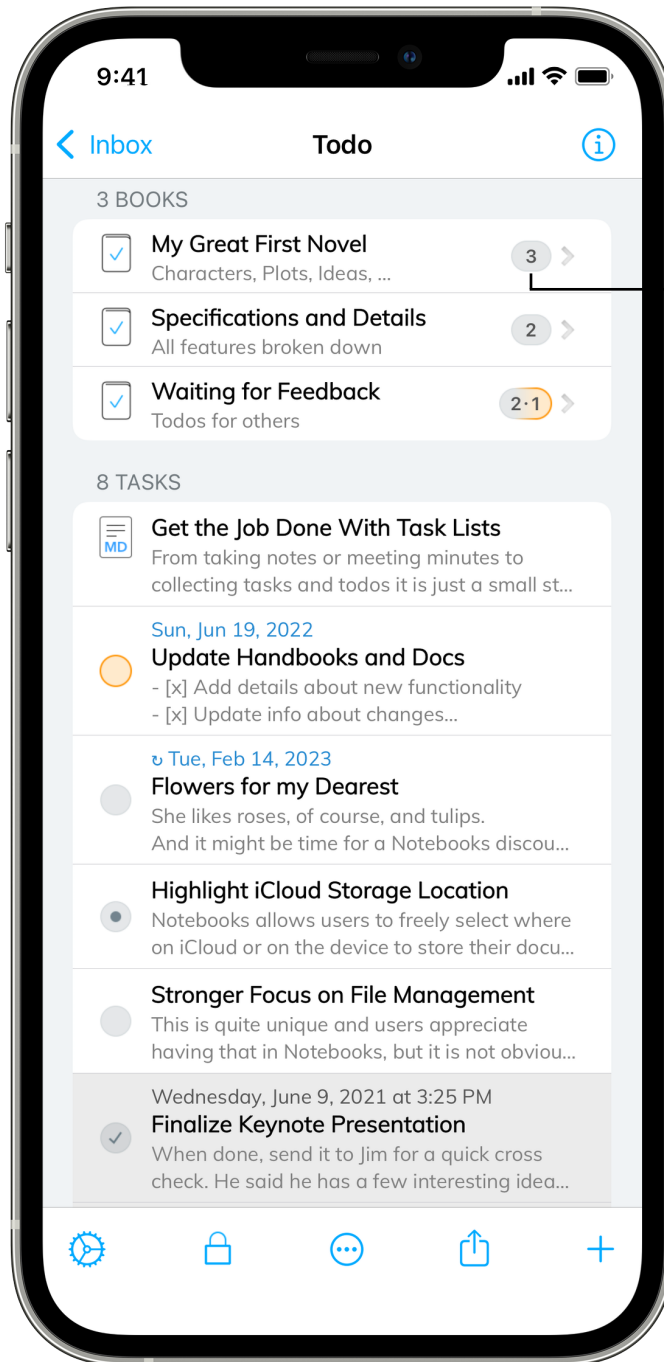
Set due date and alarm time in task's info, or tap & hold task icon

Open, due

Started

Tap icon to toggle task

Done



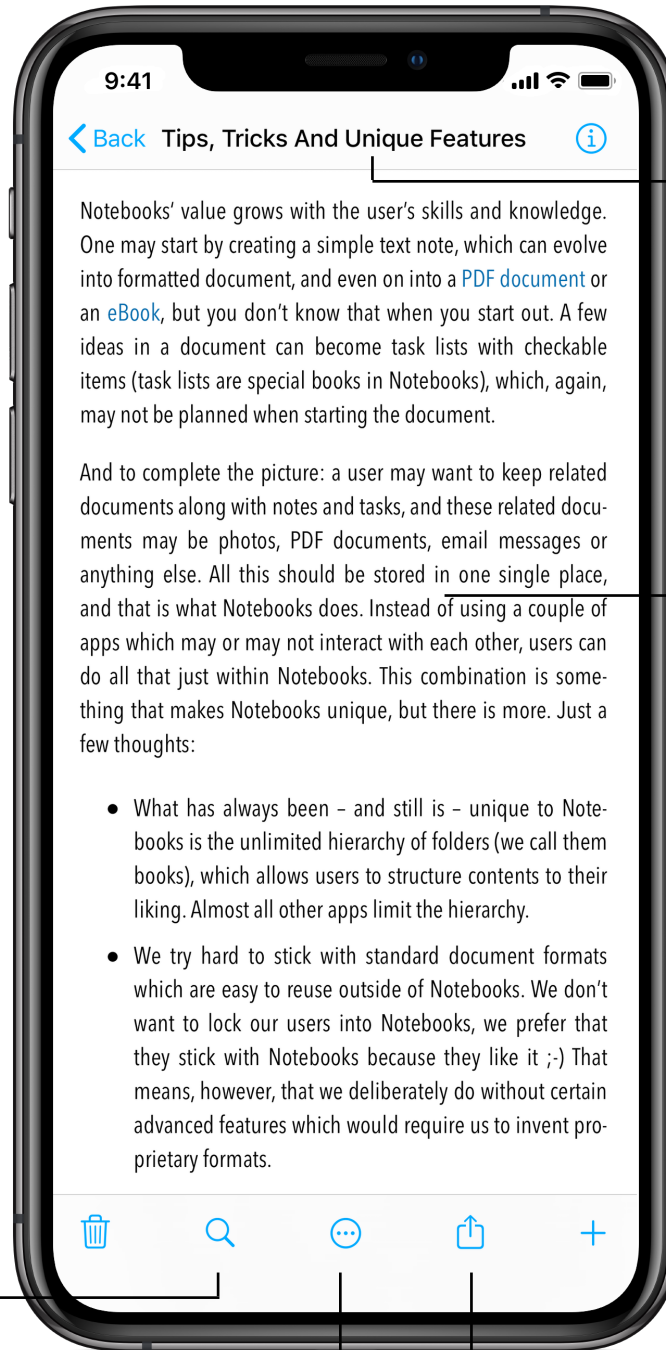
Number of open and due tasks

Show selected items as regular documents instead of tasks. These items appear at the top of the list when sorting by task state.

Add new tasks (tasks are regular documents)

# Document View

Tap and hold to jump back to the top level



Tap the title for more actions.

- Tap to edit text
- Swipe left/right to move to next/previous note
- Two finger tap to toggle fullscreen mode
- Tap and hold with two fingers to scroll to the bottom of the document
- Pinch & zoom to change text size (enable in settings)
- Change font, color and paper type in info (default are the book's settings)
- Adjust behavior and functionality in Settings > Write & Edit

Delete

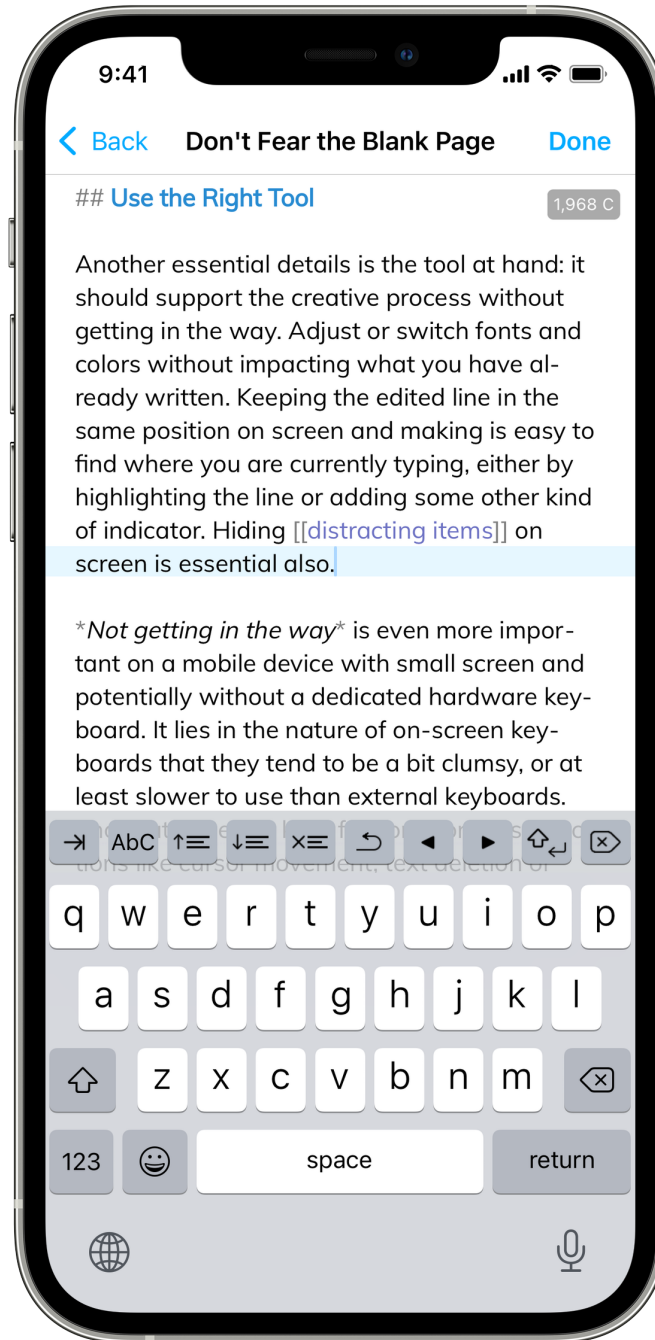
Search text

“Process” actions

“Share” actions

Add new document.  
Set a default type in settings

## Document View II



Option: highlight and center the current line

Live word/character counter, shows number of words and characters, and optionally the relative position of the cursor.

Tap to switch between various display settings.

Tap & hold to change its visibility.

- Convert plain text notes to formatted documents anytime
- Use Markdown, if you prefer

- Extra keys can be turned on and off
- Use Tab for layout or indenting lists
- The cursor keys move by character or word (tap / tap&hold)

- Move lines or paragraphs up and down.
- User forward delete options, tap and hold for a menu.

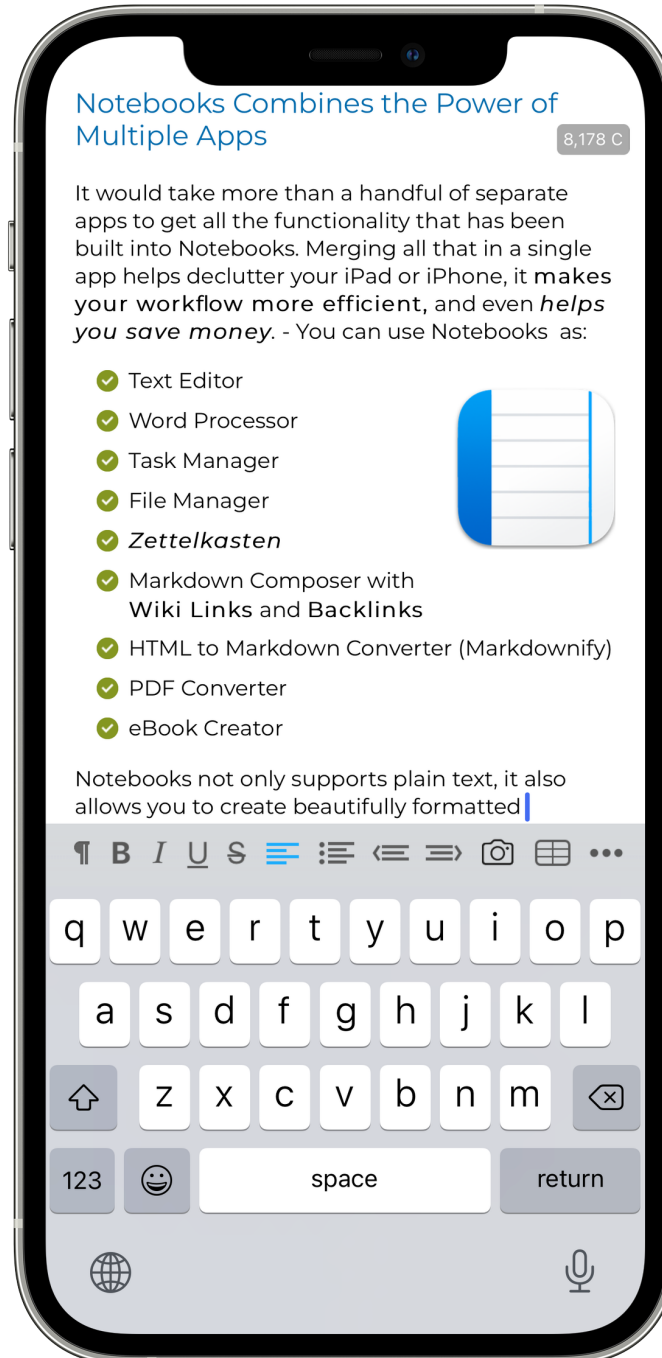
- Adjust extra keys in settings.

- Set up multiple sets of extra keys.

- **Swipe left/right to switch between sets.**

## Document View III

Formatted documents are HTML and can be displayed on each device. To edit them outside of Notebooks, no special software is required.



- Set paragraph style
- Use the formatting keys for bold, italics, underline
- Text alignment
- Numbered and bulleted lists or even checklists
- Outdent/indent sections
- Insert images or other objects
- Add tables
- If you have multiple sets of extra keys, swipe to reveal the next set
- You can activate the extra keyboard keys
- Text color and highlighting are available from the "cut/copy/paste" menu when the keyboard is hidden